
COUNCIL

BULLETIN

Issue Number 29/2018
Friday, 20 July 2018

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
The Directorate of Governance - Democratic Services

Assistant Director – Governance - Simon Hill
Telephone: 01992 564000



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 23 July 2018 – 29 July 2018

Monday 23 July	2.00pm	Licensing Sub-Committee		CC
Tuesday 24 July	7.30pm	<u>Overview and Scrutiny Committee</u>		CC
Wednesday 25 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 26 July	7.00pm	<u>Finance and Performance Management Cabinet Committee</u>		CC
Friday 27 July				
Saturday 28 July				
Sunday 29 July				

Week Two: 30 July 2018 – 8 July 2018

Monday 30 July	7.00pm	Audit & Governance Committee		CC
Tuesday 31 July	6.30pm 7.30pm	Chairman's Briefing - Council Council		CR1 CC
Wednesday 1 August	7.30pm	District Development Management Committee		CC
Thursday 2 August				
Friday 3 August				
Saturday 4 August				
Sunday 5 August				

Week Three: 6 August 2018 – 12 August 2018

Monday 6 August				
Tuesday 7 August	10.00am	Licensing Sub-Committee		CC
Wednesday 8 August	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 9 August				
Friday 10 August				
Saturday 11 August				
Sunday 12 August				

Week Four: 13 August 2018 – 19 August 2018

Monday 13 August				
Tuesday 14 August				
Wednesday 15 August	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 16 August				
Friday 17 August				
Saturday 18 August				
Sunday 19 August				

PART B - GENERAL INFORMATION

**1. PUBLIC FOOTPATH 59A NAZEING EPPING FOREST DISTRICT - STOPPING UP
(Pages 11 - 12)**

Please see attached.

2. HIGHWAYS LIAISON OFFICER MEETINGS (Pages 13 - 14)

Please see attached.

(Further information: Jackie Leither ext 4756)

**3. IPCO ANNUAL REPORT TO THE PRIME MINISTER AND SCOTTISH
MINISTERS: STATISTICAL DATA (Pages 15 - 16)**

Please see attached.

4. CITIZENS ADVICE EPPING FOREST DISTRICT

The Chief Executive of Citizens Advice Epping Forest District will be attending the meeting of the Overview and Scrutiny Committee to be held on 24 July 2018.

If members have any specific questions that they would like to raise with Citizens Advice Epping Forest at the meeting, please send written notification of such matters to democraticservices@eppingforestdc.gov.uk by 20 July 2018.

In accordance with usual practice, notice of all questions and matters to be raised by members will be provided to the Chief Executive of Citizens Advice Epping Forest in advance of the meeting.

(Further information: Steve Tautz ext 4180)

5. CHAIRMAN'S DIARY (Pages 17 - 18)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Aviation Events Ltd Address of Premises: North Weald Airfield

Brief details of the nature of the application:

A red double decker bus bar café, used daily, weekly and one off events currently on site at North Weald Airfield.

The Provision of Live Music Monday to Sunday 10.00 – 00.00am

The Provision of Recorded Music Monday to Sunday 10.00 – 00.00am

Late Night Refreshment Monday to Saturday 10.00 – 23.00pm

The Sale by Retail of Alcohol Monday to Sunday 10.00 – 00.00am

Consultation Period From: 14th July 2018 to 10th August 2018

Officer in charge: Debbie Houghton

Applicant name T J Morris Limited

Address of Premises: Home Bargains, Unit 9, Epping Forest Retail Park, Debden, Essex, IG10 3UE

Brief details of the nature of the application; New Premises Licence application. The application is for the following:

Supply of alcohol for consumption off the premises – Monday to Sunday 08:00 - 22:00

Hours Premises Are Open To The Public- Monday to Sunday 08:00 - 22:00

Consultation Period From: 13 July 2018 -9 August 2018

Officer in charge: Denise Bastick

Applicant name: The Green Owl Canteen Ltd

Address of Premises: Green Owl Canteen, 12-14 The Broadway, Loughton, Essex, IG10 3ST

Brief details of the natures of the application: The application is to allow off sales along with on sales (on-sales already granted). The applicant wishes to add off sales to allow customers to consume alcohol on the outside seating that is provided at the front of the premises

Consultation Period From: 16th July 2018
End of consultation period : 12th August 2018

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager	Kim Tuckey 01992 564034
Licensing Compliance Officer	Sarah Moran 01992 564270
Licensing Compliance Officer	Denise Bastick 01992 564334
Licensing Compliance Officer	Joanne Owen 01992 56 4721
Licensing Officer	Jane Mullinger 01992 564461
Licensing Officer	Debbie Houghton 01992 564336
Licensing Officer	Handan Ibrahim 01992 564153

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road Theydon Bois Essex CM16 7LS – Sukhvinder Dhadwar

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/002/18 – Osborne Nazeing Road Nazeing Essex EN9 2HU - Change of use of existing outbuilding currently used to store building materials into a separate residential dwelling – Dismissed

EPf/3404/17 – 19 Church Hill Epping Essex CM16 4RA - Proposed first floor extension – Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

Planning Officer: Sukhdeep Jhooti

ENF/0523/17 Area Plans Sub/Parish: South/Loughton

Date Investigation Started: 09/11/2017 PL/6346

Site Address: 240 High Road Loughton

Breach of Planning Control: Without planning permission unauthorised erection of decking and enclosure to shop front not as EPF/1150/17

Intended action: To issue an Enforcement Notice to remove unauthorised decking and enclosure from front of premises, or install the decking and enclosure as |EPF/1150/17

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

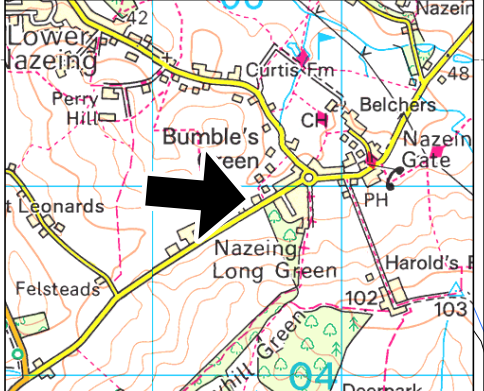
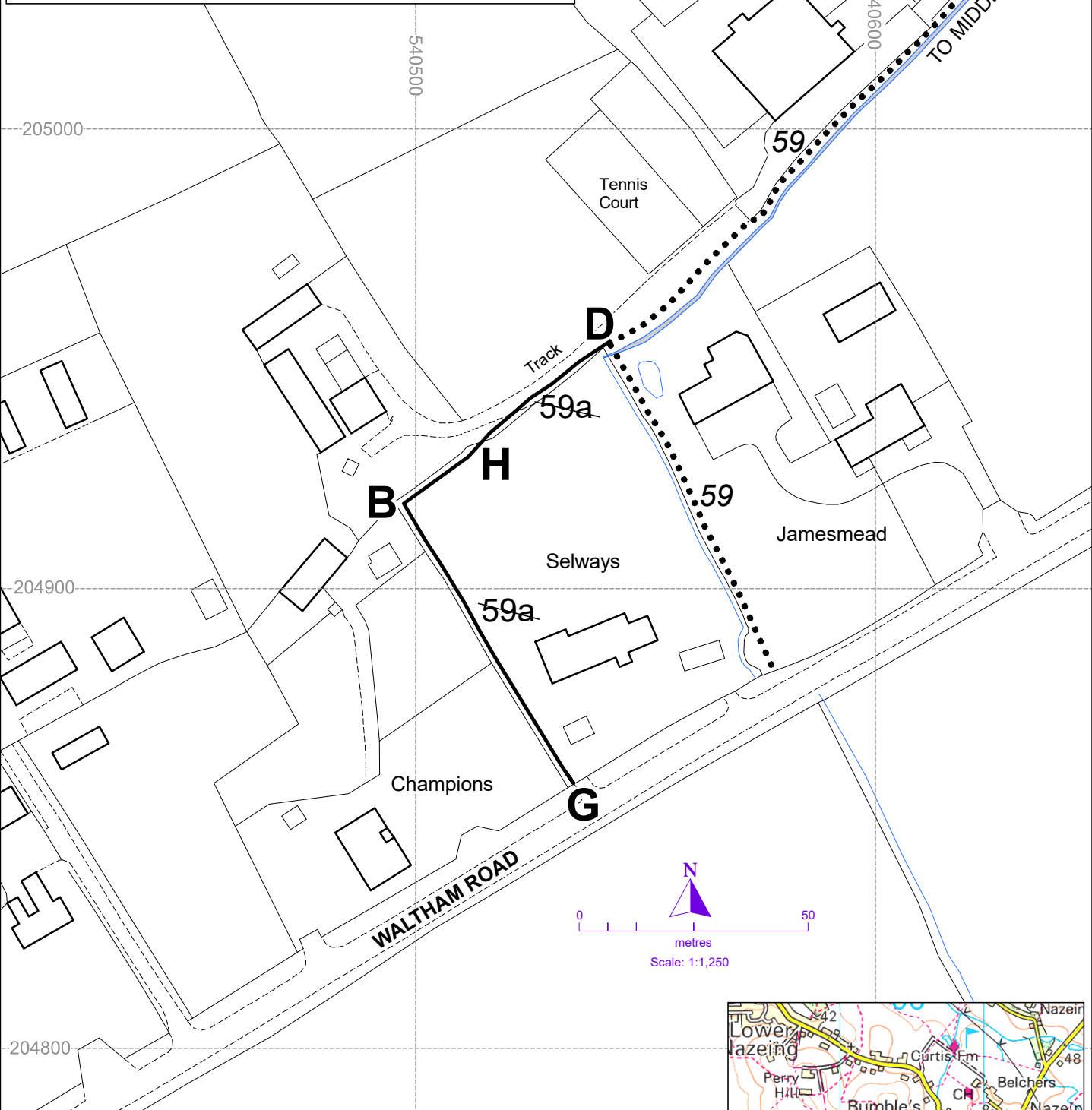
All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

STOPPING UP OF FOOTPATH 59a NAZEING DISTRICT OF EPPING FOREST Section 118 Highways Act 1980

Plan No. PROW-18-14 04July2018

Route to close: G-B-H-D _____
Unaffected routes>

Definitive Map Sheet TL40SW Scale 1:1250 (A4 paper)
Grid Ref at Point B 54049,20491
Postcode at Selways: EN9 2LU



Essex County Council

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Agenda Item 2

Dear Councillors

I am writing in my capacity as the Highway Liaison Officer representing the Epping Forest Local Highways Panel (LHP) regarding a new initiative that is being trialled to help enhance relationships between Essex Highways and Epping Forest District Council.

On a monthly basis I will be based at the EFDC offices whereby I am available to meet with Councillors to discuss potential schemes that could be taken forward to the LHP and offer Highways advice on matters that have arisen.

I will be able to assist with engineering advice and provide information on existing schemes, however maintenance is not in my remit so I would not for example be able to advise when a pothole will be attended to.

The arrangement will commence on the 26th July and I will be based in the Members Group Room on a Thursday every month between 10am and 4.30pm.

July 26th
August 23rd
September 20th
October 25th
November 29th
December 13th

If you would like to meet with me to discuss any relevant issues then please drop me an email at sarah.alcock@essexhighways.org noting your preferred time and the nature of the matter you wanted to discuss and I will do my best to accommodate you, otherwise if I am free please just pop in.

Regards

**Sarah Alcock | Highway Liaison Officer
Castle Point and Epping Forest Districts**

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Investigatory Powers
Commissioner's Office

PO Box 29105, London
SW1V 1ZU



Dear Sir/Madam,

IPCO Annual Report to the Prime Minister and Scottish Ministers: Statistical Data

In preparation for the first IPCO Annual Report 2017, I am writing to you as the Chief Officer of a body empowered by The Regulation of Investigatory Powers Act 2000 or The Regulation of Investigatory Powers (Scotland) Act 2000, to conduct directed surveillance and/or use Covert Human Intelligence Sources (CHIS), and where applicable, to authorise intrusive surveillance or property interference under The Police Act 1997.

The Investigatory Powers Commissioner, The Rt. Hon. Lord Justice Fulford, is required by section 107 of the Police Act 1997 (as amended by Schedule 4 of RIPA) to report annually to the Prime Minister on the matters with which he is concerned. He is similarly required by section 22 of RIP(S)A to make an annual report to the Scottish Ministers. Copies of his reports are laid before Parliament and the Scottish Parliament respectively.

For the year ending 31 December 2017, Lord Justice Fulford will report on the conduct and use by public authorities of these various covert tactics. To assist him in this, I would appreciate your authority providing the following statistical information covering the period **1 April 2017 through to 31 December 2017**. Please answer all questions even where there is a nil return.

- How many Directed Surveillance authorisations were granted?
- How many Directed Surveillance authorisations remain extant?
- How many authorisations were presented to a magistrate?
- How many authorisations were rejected by a magistrate?
- How many Property Interference authorisations were granted?
- How many Intrusive Surveillance authorisations were granted?
- How many CHIS authorisations were extant on 1 April 2017?
- How many new CHIS authorisations have been granted?
- How many CHIS authorisations were cancelled?
- How many CHIS authorisations remain extant at 31 December 2017?
- How many authorisations using s49 Encryption powers were granted?
- How many times were urgency provisions used, including the type of authorisation?

For the particular attention of law enforcement agencies:

As you are aware, Statutory Instrument 2013/2788 (for "relevant source" authorisations) was introduced on 1 January 2014, and brought into effect an oversight regime by the Surveillance Commissioners for the use of undercover operatives. Lord Justice Fulford will report on the use of this tactic and therefore requires the additional following information. Please note: the following statistics should not include any other types of CHIS authorisation which should be provided separately, as requested above.

- Number of individual undercover operative authorisations granted during the period 1 April 2017 to 31 December 2017
- Number of individual undercover operative renewals granted under the Statutory Instrument 2013 / 2788 prior approval process during the period 1 April 2017 to 31 December 2017
- Number of individual undercover operative authorisations cancelled during the period 1 April 2017 to 31 December 2017
- Number of individual undercover operative authorisations still extant at 31 December 2017

Further information requested:

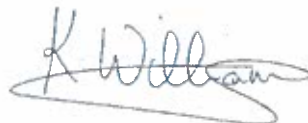
In light of the numerous collaborative working partnerships that are now in place between public authorities (either to enable lawful authorisation practices, or to provide economic efficiencies), it is important for inspection planning that we are kept informed of such agreements. This should help to avoid potential duplication and may enable more efficient use of key officials' time with Inspectors. Can you therefore, as well as the usual statistical return, please provide details of any such collaborative arrangement to which you are a signatory (including those pending for the forthcoming year). It would be helpful to know which other public authorities are your partners in any such arrangement(s), and whether there is a "lead partner" with whom we should best make contact for the purpose of inspection planning.

Can you also please confirm the details of your Senior Responsible Officer or Central Point of Contact together with their address details, email and telephone number.

We give you an assurance that we will only use the information you provide us for statistical purposes to inform the Investigatory Powers Commissioner's Annual Report. No individual public authority's responses will be identified in this context.

Please provide your response no later than **Tuesday 17th July 2018**, by email to info@ipco.gsi.gov.uk.

Yours sincerely,



Kerisia Williams

Head of Review & Secretariat

Agenda Item 5

Chairman's Events June

Date	Time	Event	Venue	Attending
Friday 20 July	7.00pm	ECC Chairman's reception	Chelmsford City Racecourse	Chairman of Council

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